



Wayne-Westland Community Schools

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GREGORY J. BARACY Ed.D.
Superintendent

PUPIL ACCOUNTING
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Executive Director of Student and Legal Affairs

REGISTRATION INFORMATION

To register your child for school, you must provide the following:

ORIGINAL BIRTH CERTIFICATE with raised seal

A hospital record of birth will NOT be accepted. Parent(s) name(s) MUST be on the birth certificate. ONLY a parent or legal guardian (with proper paperwork) may register a student.

CHILD'S CURRENT IMMUNIZATION RECORD

All shots must be up to date in order for a student to begin attending school.

THREE PROOFS OF RESIDENCY

MUST provide a current mortgage/lease agreement or tax statement or a Residency Affidavit if living with someone and do not have a mortgage or lease agreement in your name. The individual with whom you are living with must sign a "Support of Residency Consent Agreement" in the Department of Instruction and provide similar proofs of residency.

Any two of the following that show correct name and address:

Cellular statement

Current bank statement

Current charge card statement

Current utility bills

Current health insurance document

Current auto insurance document

Current IRS information

Current employment record

Current DSS document

Current court document

Moving company statement

Example for those with a Residency Affidavit

Parent

- *MI Drivers License/St ID
- Any 2 pieces of business mail within 30 days of registration.

Owner

- *MI DL/State ID, and
- Mortgage coupon/Tax statement
- Warranty Deed, or
- Original Lease, and
- Two proofs-Utilities, etc.

Example for new Lease/Mortgage holder

Owner: Original Lease/Mortgage document and *License/ID
Then given 30 days for two more proofs listed on the left.

Please note: All documents must be current within the last 30 days of the registration date.

***A valid Michigan Drivers License or State ID with correct address is required.**

COMPLETED PHYSICAL FORM**

****Applies to kindergartners.** For sixth and ninth graders and anyone new to the district a physical form is recommended before entering school. This form may be picked up from any of our schools and in the Department of Instruction in the Educational Center.