



21st CENTURY SCHOOLS
Finance & Human Resources Team

MEETING MINUTES

Thursday, October 8, 2009 – 5:00 p.m. to 6:35 p.m.
Marshall Middle School - Main Office Conference Room

Chairperson: Gary Martin

Team Members Present: Aaron Baughman, Sandra Brock, Scott Burek, Janice Covert, Tracy Dunn, Tim Dziobak, Scott German, Don Halley, Sandra Kingston, Marty LaPorte, Mark Neal, Margaret Offerman, Cheryl Watson

Skip Monit and Shawna Walker (Board Committee Liaisons)

Carol Middel (Board Trustee)

The following is a summary of our discussions:

1. Welcome

The Chairperson welcomed the team and introduced members who were unable to attend the previous team meeting.

2. Review of Previous Meeting Minutes

The team reviewed the minutes from the previous meeting and no amendments were necessary.

It was also noted that the entire 21st Century Committee will meet on Tuesday, October 13, 2009 at 6:00 p.m. in the Lecture Hall at the William D. Ford Career/Technical Center. The Finance & Human Resources Team is invited to attend this meeting.

3. Summary of Other 21st Century Committee Team Meetings

The Team reviewed and discussed the minutes from the other 21st Century Committee Team Meetings. The team also discussed the current Potential Student Attendance flowchart. Note that the Potential Student Attendance flowchart was following the K-4, 5-6, 7-8, and 9-12 student configurations, as recommended by the Instruction Team.

It was also noted that the Facilities Team discussed, and passed on to the Enrollment Team, an unranked building rating rubric. The Enrollment Team is expected to review and determine if, and how, the District could be better structured under the proposed new instructional configuration.

4. *Group Discussion – Various Cost Saving Scenarios*

The Committee reviewed a representative sampling of eight unnamed school buildings to get a feel for the savings that could typically be expected when closing a building. The group agreed that between \$400,000 and \$550,000 would be a reasonable estimate of savings when closing a building. The committee also had discussion of the potential reduction in personnel (which would likely come from attrition) that could result due to the greater efficiency of the proposed new grade configuration.

5. *Operating Efficiencies and Cost Saving Ideas*

The committee discussed other potential operating efficiencies and cost saving ideas. It was further noted that additional cost saving strategies may be necessary to reach the 21st Century Committee goal of saving between \$10 million and \$12 million of General Fund operating costs.

6. *Establish Future Meeting Date and Agenda*

The next meeting is scheduled as follows:

Date: Tuesday, October 27, 2009
Time: 5:00 p.m.
Location: Franklin Middle School – Media Center
33555 Annapolis
Wayne, MI 48184

Respectfully submitted,

Gary M. Martin
Finance & Human Services Team Chairperson