



21st CENTURY SCHOOLS
Finance & Human Resources Team

MEETING MINUTES

Tuesday, September 22, 2009 - 5:00 p.m. to 6:25 p.m.
Madison Elementary School – Media Center

Chairperson: Gary Martin

Team Members Present: Kelly Bohl, Wendy Braswell, Sandra Brock, Scott Burek, Janice Covert, Tracy Dunn, Scott German, Don Halley, Linda Kempton, Sandra Kingston, Marty LaPorte, Mark Neal, Cheryl Watson

Skip Monit and Shawna Walker (Board Committee Liaisons)

The following is a summary of our discussions:

1. Welcome

The Chairperson welcomed the team and introduced members who were unable to attend the first team meeting.

2. Review of Previous Meeting Minutes

The team reviewed the minutes from the previous meeting and no amendments were necessary.

3. Group Discussions – Materials Previously Requested

The team reviewed documents summarizing district-wide cost containment efforts implemented from F1993/1994 through F2009/2010. The types of cost containment programs and the dollars saved were analyzed. The committee reviewed a revised five year budget projection and cash flow related initiatives. It was noted that the District could lose between \$200 and \$250 per student from the State, as part of the F09/10 School Aid Bill currently in process.

Information was provided to the committee on the specific differences between General Fund related expenditures and Capital Project spending. There was discussion of the District's recent bond related and sinking fund projects. The team reviewed the ballot language of both the 1998 Bond Project and the 2003 Sinking Fund Project. The committee further analyzed the specificity of actual projects as they relate to the plan as was originally approved.

4. Summary of Other 21st Century Committee Team Meetings

The Team reviewed and discussed the minutes from the other 21st Century Committee Team Meetings.

Consistent with the 21st Century Committee guiding principles, and to insure the ultimate goal of improving instruction, the decisions of the other committees will be largely based on the final recommendation of the Instruction Team.

Currently, the Instruction Team is researching grade reconfigurations and other instructional changes that will most benefit our students. They have been analyzing information and conducting site visits with other public school districts to help fully understand the reconfiguration process and to weigh the pros and cons of restructuring before making a final recommendation.

5. Team Discussions

The committee discussed various issues, such as:

- a. The purpose of the Finance Team
- b. Possible cost containment measures and revenue raising ideas
- c. What would happen to closed buildings if the plan called for downsizing

The general conclusion is that the District has already instituted many cost savings initiatives. However, with salaries and benefits making up close to 85% of the overall District budget, and deficit projections being significant, further cost saving plans could include a reduction in personnel.

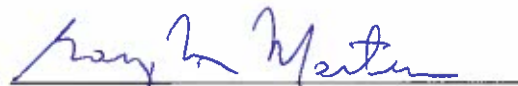
6. General Questions and Comments

For our next meeting, the estimated cost of various scenarios will be drafted to stimulate discussion of the potential savings that could be realized if grade re-configuration resulted in the closing of existing buildings.

The next meeting is scheduled as follows:

Date: Thursday, October 8, 2009
Time: 5:00 p.m.
Location: Marshall Middle School
35100 Bayview
Westland, MI 48186
(Enter through the front door, turn left and go to the office)

Respectfully submitted,



Gary M. Martin
Finance & Human Services Team Chairperson