



21st Century Schools
Facilities Team Minutes
Wednesday, October 21, 2009 – 6:00 p.m.
Schweitzer Elementary Media Center

Chairperson: Tony Spisak

Present: Tony Spisak, Mike McCusker, Gil Adams, Nick Thornton, Angela Black, Russ Bonsall, Lynn Carpenter (for David Carpenter), Jeannine Day, Helen Glandon, Barbara Hastings, Kristi Hicks, Rebecca Karpiuk, Carol Middel, Jen Munson, Julie Mytych, Jon Riebe, Kim St. Peter, Ed Turner

1. Welcome – Review Minutes

The Chairperson welcomed everyone to the meeting and thanked them for attending. The minutes from the previous meeting were e-mailed to the team, and there were no additions or deletions from any team member.

2. Elementary Enrollment Update

The Chairperson informed the group that the Enrollment Team started to plot the individual school boundaries from the elementary facility assessments that the Facilities Team previously provided. The Enrollment Team feels that the K-4, 5-6, 7-8, 9-12 model will work. The Enrollment Team has begun working on the middle school boundaries based on the projected enrollment numbers. The team will continue to work on balancing the individual schools relative to capacities and also review how the new configuration would work from kindergarten through the 12th grade.

A building map was presented for each of the elementary buildings provided to the Enrollment Team. The map showed the grade or special assignment of each room in the school based on the student count and staffing projections for 10/11. For certain schools, it would be a tight fit, so the attendance boundaries for these buildings will be reevaluated. The Facilities Team will receive the maps and proposed boundaries (as they stand to date) at the next meeting.

3. Middle School Configuration

The Chairperson explained that he met with the elementary and secondary directors at the Board Office to begin the assessment of the buildings for the 5-6 & 7-8 configuration. The 5-6 buildings would be run as upper elementary schools with self-contained classes where the teacher takes the entire class to the "specials". The 7-8 buildings would be run as middle schools with 6 class periods in different classrooms and an advisory period. Each teacher would receive a daily plan period.

4. Building Capacity and Calculations 5-6 vs. 7-8

There was discussion regarding contractual class size issues at 5-6 and 7-8 buildings in regards to building capacity. Also taken into account is the issue of utilizing a classroom for instruction during a teacher's plan hour at the 7-8 level.

The team will pass along their findings regarding the middle school capacities to house 5-6 and 7-8 to the Enrollment Team.

5. Round Table: Thoughts and Questions

It was noted that the 5-6 buildings may require playground equipment. The team determined that there will be costs incurred to close buildings and move equipment, furniture, and supplies to other locations.

6. Next Meeting – November 4, 2009, 6:00 PM, Franklin Middle School