



**To:** 21<sup>st</sup> Century Schools Enrollment Team Members  
**From:** John Albrecht  
Executive Director of Student and Legal Affairs  
Chairperson, 21<sup>st</sup> Century Schools-Enrollment Team  
**Subject:** Summary of the Enrollment Team Meeting of October 19, 2009

**Meeting Date and Time:** Monday, October 19, 2009  
Administration Building-Omega Room  
5:45 PM

**Members Present:** John Albrecht, Lori Brosnan,  
Jack Martin, Susan Nagy, Jennifer Chambers,  
Lorra Bennett, Laura Beckman, Sue Piereson,  
John Mills, Joe Orban, Scherice Roark,  
Brenda Miller-Polenychke, Joe Brown,  
Shawnn Maxwell

1. Called to order at 5:55 PM
2. No new members or visitors present
3. The chairperson brought everyone up to date on the work of the Finance, Instruction, Facilities, and Communications Teams with emphasis on posters, flyers sent home with students, newspaper articles in our local newspapers, and Channel 4's early morning report on our efforts. Also, the latest news from Lansing regarding school aid was pointed out.
4. The chairperson began the meeting with a presentation reviewing our work from our last meeting and displayed possible attendance boundaries for ten elementary schools. Two displays were referenced repeatedly as the Team looked at school capacities versus the current Kindergarten thru Grade Four populations in individual tentative attendance areas.
5. Further discussion ensued regarding areas of concern because the current populations were close to the capacity at some of the schools.

Some discussion followed detailing how we might adjust the tentative attendance boundaries to 'better fit' the configuration. We discussed that some buildings appeared to be under utilized based on the current population within a particular attendance boundary. There was also discussion about the possibility of gaining classrooms in schools of concern if the Special Education Department would be able to move one or two self-contained classrooms to buildings with more space. John Mills will look into this possibility before our next meeting. Additional discussion involved trying slightly different tentative attendance boundaries in some cases to better match the individual school capacity.

6. Concerns for students and families in the Nor-Wayne area of our district were expressed relative to programs within that area. Though we did not have any information on this subject to make any determination, nevertheless we decided that it would need to be part of our considerations in future meetings.
7. It was determined that we had gone as far as we could based on the information that we had on this night. Consensus was reached to allow the chairperson and Mrs. Roark to go back to the drawing board and make some adjustments to consider during our next meeting. We concluded at that point that we were going to need additional information about potential 5-6, 7-8 configurations and the Facilities Team's recommendations regarding this part of our task. The Team felt that this information was essential to our work in completing the elementary school boundaries.
8. Our next meeting date is to remain open. However, we expect that the Facilities Team will be forwarding recommendations to us for the 5-6 and 7-8 buildings after their meeting on October 21<sup>st</sup>. The chairperson will send out information on the next meeting date to all team members.
9. The meeting was adjourned at approximately 6:50 PM.